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| Policy Title:<br><b>Key Control</b>                                                                                                                          | Policy Number:<br>Resolution no.8.2-11-15     |
| Approved by:<br><b>Local Urban District of Fisher</b>                                                                                                        | Date of Most Recent Approval:<br>July 4, 2023 |
| Date of Original Approval:<br>November 4, 2015                                                                                                               | Supersedes/Amends Policy Dated:               |
| <b><i>DISCLAIMER: If there is a discrepancy between this electronic policy and the written copy held by the policy owner, the written copy prevails.</i></b> |                                               |

## **Policy**

To establish a policy regarding key control for LUD members who have access to keys of the LUD shed/gate.

1. That each Committee member be in possession of a key to the LUD shed and/or gate.
2. That a current sign in/out sheet be kept in the Municipal Office to record particulars of others to whom keys are given out and when they are returned.